



# "It's Okay to Be the Boss"

## THE BASICS OF MANAGING PEOPLE

**This program has been pre-approved for 7.5 (General) recertification credit hours toward PHR, SPHR and GPHR recertification through the HR Certification Institute.**

Although it's always been hard to manage people, it's harder today than ever before. Managers have to do more with less, employees are more likely to disagree openly with managers and employees are not content with promises of long-term rewards.

Providium's management training program, **It's Okay to Be the Boss**, based on Bruce Tuglan's recently published book, tackles the under-management epidemic faced by many organizations today. In addition to giving managers permission to manage, it equips them with a step-by-step guide and the basic techniques to becoming the strong managers that employees need today.

### Learn how to:

- Build relationships of trust and confidence with employees
- Delegate tasks, responsibilities, and projects
- Keep employees focused and moving in the right direction
- Increase productivity, quality retention of high-performers, and turnover among low-performers
- Sharply reduce waste, inefficiency, errors, down time, and conflict among employees

### Ann Wallace, LMHC

Ann brings over 20 years of experience and a combined background in education, business, training, coaching and executive career development. She has broad industry and diverse clientele experience, nationally and internationally.

Ann holds a BS from Cornell University and an MS from the State University of NY, Brockport. She is a Licensed NY State Counselor, a member of American Society of Training and Development and a member of the National Association of Professional Women.

**When:**  
**April 21st & 28th**  
8:30 a.m-12:30 p.m.

**Cost:**  
**Includes both sessions**  
\$225 per person  
\$200 per person for 3 or more from the same company

**Who Should Attend:**  
Anyone who has direct reports or manages a project group

- HR Professionals
- Managers
- Supervisors
- Project Leaders



**RSVP to:**  
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### Location

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